

Daland Memorial Library

I. Library Card Policy

- A valid Daland Memorial Library Card is required for some programs and events (see also Programming Policy), the use of our digital services, the use of e-sources, museum passes, and for the requesting and borrowing of all materials.
- A card is considered valid if it is unexpired and has less than \$3.00 in charges owed.
- Cardholders agree to follow library policies and procedures when attending programs and events, return materials by their due date, pay any applicable fines, fees, or replacement costs, notify the library if a card is lost or stolen, and keep their contact information current.
- Library privileges may be suspended for failure to comply with library policies.

II. Residents of Mont Vernon

- Residents of Mont Vernon are entitled to a free library card. Proof of Residency is required. If the resident's unexpired ID does not show a current Mont Vernon address, additional documentation displaying their name and current Mont Vernon address is required. Acceptable forms include any one of the following: Lease agreement, utility bill, property tax bill, official mail with current address.
- Residents of Mont Vernon who are under the age of 18 must have a parent or legal guardian present to register for a library card (Proof of residency for the family is required). In addition, the parent or guardian assumes responsibility for materials borrowed on the child's card.

III. Non-Resident (Out-of-Town) Library Cards

- Employees of Mont Vernon or SAU 39
 - Individuals employed by the Town of Mont Vernon and SAU 39 are eligible for a complementary library card; replacement cards are available for a fee. Proof of employment, such as a recent paycheck or employee badge with the applicant's name and town department affiliation, is required annually, in addition to an unexpired driver's license or government-issued ID documenting the applicant's legal address. Family members are not eligible for library cards unless they meet other nonresident requirements.
- Students of Amherst Middle School or Souhegan High School
 - Students from Amherst who attend Amherst Middle School or Souhegan High School

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are also eligible for a complimentary library card. A valid school ID is required.

- Other New Hampshire Residents
 - Other New Hampshire residents desiring a Daland Memorial Library card may purchase a non-resident library card for the annual fee of \$100/ year.
 - Valid ID is required. The card is valid for one year from the date of payment and can be renewed annually upon payment of the non-resident fee. The fee pays for one card; other family members desiring a card must also pay the required fee unless they meet other nonresident requirements.
 - The non-resident fee may be subject to an increase. The Board of Trustees will review Library Card Policies semi-annually.

Adopted by the Library Trustees: March 17, 2026

Next Review Date: September 2026