

Mont Vernon Library Trustees Meeting
Tuesday December 20, 2022

In attendance: Bonnie Angulas, Jane King, Amy White, Cindy Raspiller, John Quinlan

I. Meeting called to order at 7:09pm

II. Agenda Approval

III. Approve Meeting Minutes

Jane moved to approve November 15th minutes, Cindy seconded. All in favor.

IV. Special Topics (Guest Speakers)

None

V. Report

Building Committee - Informal Report

- RFP for Building went out; questions were asked by December 1st; all answers were placed in one document and sent out to all companies that are considering submitting a bid.
- Simultaneously, the town has sent out an RFP for the road to the same companies and an additional 7 companies; this means that a company that is submitting a bid on the building may or may not bid on the road - but can then in turn, ask one of the companies that is only bidding on the road to team up.
- Bill McKinney met with the MV fire chief and DSK and Anne Dodd earlier on 12/20. No compromise was reached. DSK and Building committee can point to their interpretation of code which indicates that sprinklers are not required under building nor fire code. However, the MV Fire Department has a different interpretation of the fire code. The Library Building Committee meets again on 12/27 and we will have a full report from the 12/20 meeting at that time.
- DSK Invoice from October
- Jane motioned to pay the October DSK invoice for \$48,291.79, Amy seconded, all in favor. (This is the second invoice of the construction documents phase.)
- There may be additional expenses for the protracted discussion with the MV Fire department about the sprinkler system.

Selectman's Report

- None

Librarian's Report

- Pulling together end-of-year statistics
- Looks like we are going to have 14,000 visitors
- 83 adult programs with 1000 people attending is an example of what we are looking at
- Hoopla and Overdrive are included in checkouts
- Friends have contributed \$5000 to the library this year - which is significant

- Little Free Library was our big addition of the year - First Senior Summer Program - was a great addition
- JoAnn is 150 hours over, Bonnie is 75 hours over, but overall we are fine - we are still under.
- We have money in furniture and equipment to replace the printer that stopped working this week. This might be an end of year expense - but there is money in the account to cover this expense.
- Karen Mitchell called and wanted the yearly order for checks, journal, and envelopes that she needs at the end of every year. Karen said she got enough materials to cover for several years.
- The banking line looks like it is over - but that reflects the expense from above.
- Audio books and video purchases have stopped and these monies will now be used for streaming services.
- Bob Haynes donation - Bonnie proposes to spend \$460 on storage shelves with tubs - these would be toward the betterment of the library - and when we move into the new library - these storage shelves and tubs can move with us too.
- December community service programs: Library served as a collection point for Seats and Feets at the same time as we collected Sheets and Blankets - HUGE Success!
- Adult Painting - Hazel's funds (\$250 spent on paints, papers, and postcards) Tremendously successful!!
- PTA Holiday Event: Library contributed a raffle tree, hosted story time every 15 minutes, and collected letters to santa, (JoAnn wrote over 40 letters)
- Greater Nashua Smart Start Grant - applied for early literacy grant: \$2000. Waiting for a reply.
- Dick Lambert - happy to meet with the Library Building Committee regarding the technology plans for the new library.
- We have \$600 left in the Library Study Committee – we want to spend this on updating our visuals (updating the boards). Bonnie is getting quotes for the visuals since there is money in this line.

VI Public Comment

None

VII. Treasurer's Report

- We are looking at end of year numbers

VIII. Correspondence

None

IX. Policy Review and Updates

State is coming up with policies on how books are being purchased for Overdrive.

We have a policy for challenges

We have a policy for how our collection is curated

When the state completes their policy, we will update our policies as appropriate to state that we adhere to the state's policy.

X. Unfinished Business

None

Staff Appreciation - we will try to have staff gifts in time for the event planned for Wednesday at the Library.

Dec 6th Friends Party - lovely party at Amy Wyman's house - wonderful being back together - Meg recapped all that the Friend's did in the year and it was a lot! Jane represented the Trustees.

XI. New Business

Amy, Cindy, and Bonnie will meet and review updating the Library Trustees town website page. Starting in January, 2023 all agendas and minutes and calendar postings will be posted on the Town Library Trustees webpage with a link from the library's Wordpress site.

We will go back and post all 2022 minutes.

And moving forward post agendas and minutes.

We have not been populating this page since it duplicates information already on the library trustees tab on the library website. However, we would like to be unified with all other Town Boards and feel this is an important move.

XII Acceptance of Gifts and Donations

None

XIII Agenda Items for Next Meeting

Town meeting Prep

XIV. Upcoming Meetings

January 17th, 2023 at 7:00pm @library

XV Adjourn 8:53 pm