

Mont Vernon Library Trustees Meeting
Monday, November 15, 2021

In attendance: Bonnie Angulas, Cindy Raspiller, Amy White, Guests: John Quinlan

1. Meeting called to order 7:22pm

2. Agenda approval.

3. Minutes reviewed. Jane moved to approve minutes from November 15th, Cindy seconded. All approved.

4.

- Building Committee report: Geotech Borings. Geotechnical Services. Will be doing all geotechnical services. Will be drilling on Thursday. Erin from DSK was in contact with our rep at Geotech, and with this contact, they have been able to move forward with drilling on Thursday. These results are soil compaction, information about ledge, water, drainage, and if there is a chance we could do a geothermal heating system - the company will look into this as well. Cost for this work is \$6200. (which is under the amount we allotted.)
- Construction update: John continues to interview construction companies; Harvey Construction is in consideration (Anne Dodd formerly worked for them; and DSK likes them); John suggests we get three quotes so we have competing bids;
- Bonnie asked if she could have someone from DSK come up to talk about shelving for the new building; Cindy agreed
- John will have a list of three possible companies for bids next week

5. Reports -

Selectman Representative

- Howard was not able to join us because he is at the Selectmen's meeting.

Library Director Report

- Bonnie brought to our attention the disrepair of the front granite step. It is getting worse so we know there is something wrong. Bonnie is trying to figure out who to talk to; There must be a force of some sort that is causing the step to break and move.
- Something has died in the attic - hundreds of flies; odor, Bonnie will check with Anne about having an exterminator.
- Pete King is going to paint and spackle the front foyer of the library. They are discussing whether he is available Thanksgiving weekend. (which would work great.)
- Thanksgiving hours: ask to close WEDnesday at 5pm rather than 8pm. Christmas week - closed Christmas eve and Christmas day.
- November and December programming: seats and feets - with two weeks to go - there has been a lot of garments donated. Jane moves that we accept the donation that is

intended for Share and to purchase more underwear and socks; Amy seconds; all approved.

- Coffee and Books -- on Tuesdays - Keurig and a plate of cookies - talking about doing something in December.
- Adjusting the year-end budget to reflect The Friend's contribution (\$7984.84) and the Daland Trust (\$ 28,208.83)
- We are waiting for the town hall request for the year-end write up for town report
- New website is being launched for the town; Bonnie and Amy Wyman has been trained; Bonnie is thrilled because it is familiar

Foundation Update

- Cindy and John Pettigrew met with John Morrison last week

4. Public Comments:

None

5. Treasurer's Report:

- Treasurer's report is filed -- looking at funds Bonnie is considering how end of year monies can be spent. In the IT line item, Bonnie is purchasing a laptop for the staff, and the IT person will come in and clean up all of the devices.

6. Correspondence

Two thank you letters and note from court: Trust of Sophia G. Daland - Trustee's 21st Account is Allowed

7. Policy Review

Selectmen requested a copy of our meeting room policy. Bonnie will share what we have currently approved.

Bonnie will look at area libraries for sample policies.

Looking for a clause for public safety.

At the discretion of the trustees.

8. Unfinished Business

9. New Business

Discussion of possible warrant article for library construction project and road articles 2022 Information must be transparent, easy to understand, and we will use information sessions in living rooms as we have in the past.

Cindy talking to DSK so that they can help us understand the timeline of building and how that impacts funding

10. Agenda Items for next meeting

11. Upcoming Meeting: December 7th at 7:00pm - Warrant Article Working Session
Regular Meeting December 21st at 7:00pm