

Minutes: Mont Vernon Library Trustees Meeting September 21, 2021

Attendees: Cindy Raspiller, Jane King, Jill Weber, Bonnie Angulas
Howard Brown –Select Board Representative
John Quinlan- Building Committee

I. Cindy called the joint meeting to order at 7:30pm.

II. **Agenda** Approved with no changes

III. **Minutes Approval** – Jane moved the August 17 minutes be approved as written. Jill seconded and the vote was unanimous to accept.

IV. **Special Topics** -

a. NEH Grant Update – Cindy discussed the progress of the MVLCF on the NEH Challenge Grant. The Foundation is on track to submit the application by September 28. Potential \$655,000 award in April 2022. She also spoke about the CDFA grant training in January.

V. **Reports**

a. Building Committee – John had nothing to report.

i. DSK Kickoff- Cindy laid out the potential schedule of meetings with DSK for the next phase of design work that we have engaged them to do. It should allow us to get real cost estimates for the project by the end of the year. Landscaper has been recommended by DSK and stopped by.

ii. Geotech Request - Erin has sent a Recommended Scope of Geotechnical Engineering Services and several firms recommended. If we can do it this fall we need to figure out where the funding will come from.

b. Selectmen's Representative – Selectmen's Request/Response – Howard received a copy of the letter from the Select Board asking for project info - after it was sent. Cindy responded with a letter explaining that we have not changed scope of 7600 sf building project since 2018 and the Trustees will make every attempt hold the cost to \$4.6 million.

c. Library Director - Driveway- DPW filled pot holes and I asked we be added to future paving schedule

DES Update- We have not heard any test results from the DES from the diesel leak on the parking area. Cindy and Peter King will follow up on this. DPW has filled the potholes on the side of the library. We will try to get on the paving schedule for next year.

Garden Clean-up -The Friends set up a fall clean up and no one came. Added to meeting agenda to be discussed.

Lights- Copper Electric came Monday and replaced light fixtures and bulbs in the back. They are LED and very bright.

Water Filtration System- 2nd Wind came to do a full replace of charcoal filters.

Tree Removal- Ray Lyons came to take down maple tree in back yard and left a good amount for Little Free Library project. He will come back to cut more Daland Trust/JoAnn approved areas. Joe Anton is consulting.

Programs - NH Humanities- NH Quilts and the stories they tell by Pamela Weeks on Thursday 9/30 in the Congregational Church Round Room due to handicap accessibility. Masks required.

Halloween- Friends sponsored "Til Death Do Us Part" outdoor Halloween Decoration theme. Candy collection has started.

Book Clubs- Starting in person/Zoom

Budget - 2022 Proposed Draft Budget was distributed and discussed. 2022 Salaries are proposed with a 3% increase per Town Hall. COLA numbers have not been provided, nor has health insurance. Overall budget is fairly flat over 2021. Overdrive is up to \$1,148.00 due to acquisitions and a 40% increase in our usage due to COVID. Bonnie stressed the need to keep up with digital content. The budget includes an additional \$500 to the new Teen line to support the Teen art program that JoAnn started so successfully this summer to support the art program that JoAnn started so successfully this summer.

Policy - Tent Policy will be distributed prior to the next meeting when we will edit and vote.

VI. Public Comment- None

VIII. Treasurer's Report- We are currently under budget and Bonnie will look into purchasing a new laptop so librarians do not have to take turns. Cindy will remind Laurie to send the second half of the library appropriation. Bonnie likes Karen's new format for grants and income.

IX. Correspondence- Grant below.

X. Policy Review and Updates - Tent policy tabled until next month.

XII. New Business -none

XIII. Acceptance of Gifts & Donations -The library has received a \$500 grant from the Mary and Charles Howe Family Fund for the library building project. The grant came through the New Hampshire Charitable Foundation. Jane moved that the check be transferred to the foundation. Jill seconded and the vote was unanimous yes.

The group accepted Jill's letter of resignation effective Sept 21, 2021 and thanked her for her years of service. We gave her a restaurant gift certificate and a plant and refreshments were served. She will be missed.

XV. Next Meeting – October 19, 2021 – 7:30 @ the Daland Memorial Library

XVI. Cindy adjourned the meeting at 9:00.

Respectfully submitted for the Secretary by

Jane King

October 4, 2021