

## **Daland Library Trustees Meeting Minutes January 19, 2021**

Attendees: Bonnie Angulas Trustees: Cindy Raspiller, Jane King, Jill Weber  
Library Building Committee : John Quinlan Amy White

Meeting took place on zoom and was called to order at 7:34 pm.

Brief discussion about rearranging agenda to attend to business that includes guests.  
All agreed.

### **New Library Building Report**

John received 3 estimates for the road all of which were roughly 350-400K. Acting on Bill McKinney's advice from last meeting, we will submit an application to the Planning Board for the 2<sup>nd</sup> Tuesday in February. Jack asked for trustees and library building committee to come to next Selectmen's meeting to update them. Cindy said while it might not be necessary for the Planning Board's approval, it would be both a valuable resource for information and a valuable endorsement. Cindy and John met with Jack who agreed to sign. Hoping Bill would give it a once over, before we engaged Sean at DSK.

Costs would be any engineering work on the application from Sean. Bill thought it best if Sean could attend planning board meeting. Cindy will ask if there are additional costs. If we are in need of funds, she suggested a few resources.

Bonnie asked a timeline question regarding a bond issue. Cindy thought all of those dates would move out according to final Town Meeting dates. Cindy also discussed an option of funding using the road grant funds program. Two years are kept in reserve allowing for the oldest amount for a road issue. John was sure that they had more than enough to help finance the road without making the entire amount a bond warrant. John said to remind everyone that this is a project 30 years in the making, beginning with the purchase of the property.

Amy and John signed off and we began our Library Trustee meeting at 8pm.

### **Reports:**

There was no report from the **selectmen's representative** as she was not present.

### **Meeting Notes**

Jane made a motion to approve December 15th meeting notes. Cindy seconded the motion. We all voted to accept the meeting notes as written. Jane made a motion to approve January 12th meeting notes. Jill seconded the motion. We all voted to accept the meeting notes as written. Bonnie asked how many of the notes should be kept in Dropbox available. We agreed a full year would be sufficient adding as meeting occur.

**Treasurer's Report:**

Bonnie submitted the new budget report with Laurie Brown's edits which has now been approved. Bonnie also updated us that 30 hours qualify you for medical, but you must have 35 hours for retirement benefits, so at present Bonnie does not qualify for retirement.

Karen's end of year financial report shows we are giving back \$11,019.88 K in payroll and benefits—\$3515 for retirement benefits and \$7504.88 for unused payroll. The Library Trustees opted to return this to the town during rather than spending it particularly in these challenging times. Bonnie was finally reimbursed for the stipend she was to receive for not using the Town's health insurance. She was supposed to receive this quarterly.

Cindy questioned if our ability to take monies leftover in our budget to put in the Library Capital Reserve fund or the Book Fund. She felt this would be a great question to put to Terry Knowles for an official answer. We have unexpended funds that require some kind of resolution.

**Librarian's report:**

We discussed statistics about library that are required for tracking information to go into a study. Can't count any patrons unless we were open. Curbside does not count. Bonnie said we loaned 16K of materials. The staff is documenting zoom meetings and programs. Items that were added and items that's were removed. All of these statistics will go into the Town report. Bonnie wrote the letter that will go into the Town Report championing the staff who "rose to the occasion to keep the spirits of the community high, to enlighten, educate, and entertain." Cindy recommended that Bonnie send Laurie some of the wonderful pictures taken that demonstrate how active the library was during this Pandemic year for Town report.

We discussed reopening, but all agreed that we should revisit this in March. Better to be safe.

Jane moved that we approve the library submission to the Town Report. Cindy seconded the motion. Vote was unanimous in favor of approval.

Bonnie has two programs coming up in February. The end of Feb. to talk about the history of the Red Sox. Bonnie reached out to the NH Audubon who pulled together a program on backyard bird feeding and setting up a habitat. It will cost \$200 and Bonnie will reach out to the Friends to sponsor it. Bonnie will reach out to the Conservation Commission to co-sponsor.

**Library Policy Review:**

Unattended children's policy (see attached) was updated. Jill moved that we accept the new policy as written Cindy seconded. We voted to accept the new policy as written.

Jill moved that we adjourn. Jane seconded. The meeting was adjourned at 9:15 pm. The next meeting is scheduled for February 16, 2021 at 7:30 pm.

*Respectfully submitted by Jill Weber—Secretary*