

MONT VERNON LIBRARY TRUSTEE Special Meeting Minutes —September 1, 2020

Attendees: Bonnie Angulas, Trustees: Cindy Raspiller, Jane King, Jill Weber

Meeting took place on zoom.

Meeting was called to order at 4pm

Phase 3

Bonnie discussed programs that are going on while Library is open resuming all hours. With two staff members on at a time, both programs and regular hours can continue simultaneously. Bonnie reviewed hours with staff and everyone is on board. No teenage help needed at the moment.

Staffing hours: Tuesday- 10-8
Wednesday- 10-8
Thursday 10-8
Friday 2-6
Saturday 10-1

Jane suggested allowing for people to make appointments for special requests. Bonnie discussed family of 7 homeschoolers which Bonnie feels she can accommodate. We all agreed that it can operate case by case, offer "appointments available upon request".

Bonnie has been told to save receipts and submit to Fema. Earle's Plexiglass Barrier would qualify. Sept. 8 still projected reopening which gives us a week before ILL so everyone can get set up.

Bonnie will send out a notice saying that we are planning Phase 3 reopening on Sept. 8th. We encouraged Bonnie to be strict. Bonnie will still use curbside and offer "Walk Through Service" to encourage patrons to keep moving.

Conditions

- COVID cases are decreasing in NH
- Minimal state restrictions are in place (use of facemasks, prohibition of large gatherings)
- Medical resources, PPE, and cleaning supplies are available
- SAU 39 has reopened schools

Services

- Patrons welcomed into building in limited capacity (3) for short duration (walk through)
- Social distancing protocols in place with mask mandate.
- Meetings rooms and indoor seating areas remain closed.
- Restrooms open to staff and patrons.
- All virtual services provided.
- Curbside Pick Up remains open.
- Outdoor seating area remains open.
- Public Access computer remains closed.

COVID Safety Accommodations

Install Plexiglas barrier at Circulation Desk.

Provide PPE for staff and patron.

Daily cleaning protocols for opening and closing.

Once a week deep cleaning by professional service.

Materials to be quarantined based on Realm Project study for 72 hours.

Face Mask Policy

Staff agrees to COVID self-check and no touch temperature check before shift.

Jill made a motion to approve the new Phase 3 opening policy, Jane seconded it. Motion approved unanimously. Jane made the motion to approve the Facemask policy, Jill seconded it. The vote was unanimous to accept the Facemask Policy. Bonnie will make corrections to the final documents to be ready for posting dated September 1st..

Next meeting is scheduled for Tuesday September 15, 2020.

Respectfully submitted by Jill Weber—Secretary