

MONT VERNON LIBRARY TRUSTEE MEETING MINUTES —March 17, 2020

Attendees: Bonnie Angulas, Trustees: Cindy Raspiller, Jane King, Jill Weber
Joined by John Quinlan and Charlie Baker

Jane and Cindy attended virtually.

Cindy opened by addressing present situation. Moving forward we all agreed Town Meeting was an amazing evening and demonstrated a broad support of our library. Bonnie said the take-away was how much the town appreciated transparency and appreciated being fully informed. It was a very rewarding evening. Cindy remarked on the doubling of the capital reserve funding for the library and how much that will help in going forward with applying for grant money.

Since the new 2020 Budget was approved, Bonnie will meet Laurie to sign off on increases and to make sure Karen Mitchell gets the new budget for her spread sheet. New pay period begins next week.

New Library Business

DSK Billing for January is \$400. Jill moved to approve the invoice, Jane seconded and we voted unanimously to pay it. It will go to Laurie for payment. Bonnie followed up with Laurie regarding the Meridian bill which was already paid. Bonnie will submit DSK bill to Laurie referencing Cemetery Trustees as the payer and Cindy will email a copy to Lou Springer.

John Quinlan joined us to discuss next steps. Cindy will reach out to DSK to review where we left off and what their recommendation would be to move forward. Might be some things that could be accomplished using our own available funds and hoping for real cost of project. John will be a key player in that discussion. Cindy is hoping they can all do a conference call at end of the week.

Bonnie presented Jaffrey's Pandemic policy as a model for ours. Trustees agreed to look and follow up with our own.

Library Building Committee

Bonnie sent us the Library Building Committee Mission Statement from Sherborn Library in MA. Bonnie encouraged us to look at those who are a few steps in front of us rather than having to start from scratch. We all agreed transparency and information on our project will always be readily available. Jane asked John how detailed he needed our statement to be. John responded succinct and one short paragraph. Jane said we needed to task what responsibilities lie with each of us and Cindy added the concept of the operation. We agreed we would try to have something pulled together for the next meeting.

Bonnie asked if there were names of candidates John was thinking of. John mentioned Jeff Kibbie, though added we should be choosing. Bonnie said it would be good to pick representatives that cover a broader range of Mont Vernon voters. Paul Liscord was mentioned. Jill offered her husband, Frank. We agreed there should be five committee members that would be voters and then representatives from the Daland Trustees and the Library Trustees.

Before next meeting, we hope to have a mission statement, list of candidates, and the DSK meeting. Question is what do we need to do before we break ground. Still not 100% settled on the site.

Wetlands Permit Update

Sean said they were responding to State concerns. He took the time to meet with the Conservation Land and Cemetery. Bonnie mentioned the bridge was optional and a “handshake” to our neighbors the Conservation Committee. We agreed it was time to meet with Conservation Committee and the Cemetery trustees again. Lou has informed us that the Forestry Management program is moving forward. There is small initial cost with return on the investment. Conservation has been included in the plan. Bonnie will circle back to Lou and Conservation.

New Business

Mont Vernon Emergency Management plan

Library Building is closed till further notice allowing for Curbside pickup. Three people at a time can work in the building. All meetings will be remote. Limit building to staff and trustees. Bonnie said first day went really well with curbside pickup. JoAnn will go virtual on Facebook to do Storytime. All public buildings are locked. We agreed the space is too small to let people in and no one should be touching anything inside. Services have included curbside delivery of books and JoAnn made a gift for the kids. Returns should be shelved for 3 days before anyone touches anything. Discussed emptying drop box into a garbage bag. Some libraries are saying to not return anything. Return dates pushed to April 30.

Grant for New Library

Charlie Baker came to present TD Bank Grant from Friends of the Library. This grant requires a project budget. Grant is due next Friday. It's a matching grant for 40K from Friends for the new library. It would require DSK's help designing the portion of the project that would fit the amount of money to accomplish. Sarah from DSK might be perfect to design the project to the grant. If the project doesn't get voted through, the money would be returned. We all decided it would be better to wait till August for the second round on the grant deadline especially with all that is going on

Jane moved and Jill seconded to approve the Treasurer's report. It was unanimous. Jane moved that we accept last month meeting notes. Jill seconded and the vote was unanimous.

The meeting was adjourned at 8:40.

Our next regular meeting is scheduled for April 21, 2020 @ 7:30.

Respectfully submitted by Jill Weber—Secretary